

**USD 506 Acceptable Use Policy  
Permission Form**

The purpose of the Labette County USD 506 computer network is to promote the exchange of information to further education and is consistent with the mission of USD 506. It is the policy of the Labette County USD 506 school board to maintain an environment that promotes ethical and responsible conduct in all online network activities by staff and students. It shall be a violation of this policy for any employee or student to engage in any activity that does not conform to the established purpose and general rules and policies of Labette County USD 506. The use of the USD 506 computer network is a privilege, not a right, and inappropriate use may result in cancellation of that privilege and school disciplinary action and/or appropriate legal action shall/may be taken.

**USD 506 Acceptable Use of Computers and Networks  
Parent/Student/Staff Agreement**

I agree my child will abide by the district guidelines and conditions for the use of technology in education. Should my child commit any violation, his/her privileges may be revoked and school disciplinary action and/or appropriate legal action shall/may be taken.

As a parent or guardian of this student, I accept the USD 506 Acceptable Use Policy and give my permission for my child to utilize the districts technology resources. I understand that it is designed for educational purposes. However, I also understand that it is impossible to restrict all access to all controversial materials and will not hold USD 506 or any of its employees responsible for contents or materials viewed, acquired or sent via the internet/network.

As a student, I understand and will abide by the USD 506 Acceptable Use Policy. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action shall/may be taken.

As a member of the USD 506 staff, I understand and will abide by the USD 506 Acceptable Use Policy. Should I commit any violation, my access privileges may be revoked. School disciplinary action and/or appropriate legal action shall/may be taken.

To read complete version of the Labette County USD 506 AUP guidelines and conditions for use of technology in USD 506 visit <http://www.usd506.org> or look in the District School Calendar provided by USD 506. See your students building administrator if you would like a paper copy of the current Labette County USD 506 AUP.

We would also like your permission to include individual pictures of students that may be identified by first name in USD 506 district electronic media. The purpose being to give students recognition for positive educational activities in which they have participated. No other identifying information will be listed. **If you will allow your child's individual picture and first name to be used in this manner, please indicate by marking next to the below statement.**

In an ongoing process to keep our website up-to-date, we would like to post photographs of students and their activities throughout the school day. **Please indicate next to the statement below whether you release your child's image to be used on the website banners.**

- I give permission for my child's picture to be used in news articles on the website.
- I release my child's image to be posted in the banners of the USD 506 website.

Student / Staff printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent / Guardian Signature \_\_\_\_\_

Signed permission form will be retained on file for the current school year and will be renewed each school year.

# Student Google Apps Permission Form Lafayette County Schools

Lafayette County, USD 506 has the ability to create accounts for all students to allow for collaborative sharing using our custom implementation of Google Apps for Education. These accounts will be used for school related projects. The rules governing proper electronic communications by students are included in the Technology Acceptable Use Policy that is part of the Student Code of Conduct. Once accounts are assigned, students gain access to the wealth of collaborative tools available through Google Apps. However, no student will be assigned an account without parent or guardian approval.

This account is housed on Google servers, thereby giving your student access to Google Docs (word processing, spreadsheets, and presentation software), instant messaging, email, calendar, website authoring tools, plus additional services. This will allow your student to collaborate with teachers and other students as well as share information with family, friends, and other Internet users.

**Official Email Address:** Students will be assigned a student.usd506.org student email account. This account will be considered the student's official Lafayette County email address until such time as the student is no longer enrolled in Lafayette County Schools. The naming convention will be their student ID number, ending with @student.usd506.org. Please note, if an student emails the teacher that email will go directly to the teachers official USD506.org email account.

**Conduct:** Students are responsible for good behavior just as they are in a traditional school building. It is illegal to use obscene, profane, threatening, or disrespectful language. Communication with others should always be course related. Students should never say anything via email that they wouldn't mind seeing on the school bulletin board or local newspaper. Students should notify the teacher of anything inappropriate or that makes them uncomfortable. Bullying will not be tolerated and the privacy of others should be respected at all times.

**Access Restriction:** Access to and use of Google Apps for Education is considered a privilege accorded at the discretion of Lafayette County Schools. The District maintains the right to immediately withdraw the access and use of the account when there is reason to believe that violations of law or School Board policies have occurred. In such cases, the alleged violation will be referred to the Principal for further investigation and application of necessary consequences as indicated in the Student Code of Conduct.

**Security:** Lafayette County Schools cannot and does not guarantee the security of electronic files located on Google systems. Although Google does have a powerful content filter in place, the School Board cannot assure the users will not be exposed to non-educational material.

**Privacy:** The School Board reserves the right to access and review content in the Google Apps for Education system at any time. The School Board complies with all state and federal privacy laws.

As with any educational endeavor, we feel that a strong partnership with families is essential to a successful experience. Therefore, we are asking your permission to provide a Google Apps account to your child. Please fill out and return this permission slip to your child's school. The Student Google Apps Permission form will become a part of the student's cumulative folder. The student Google Apps account will remain in effect until written notice is submitted to the school or the student is no longer enrolled in Lafayette County Schools.

Student Name: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Parent/Guardian:**

I give permission for my child to be assigned a Google Apps Account

**Parent Signature:** \_\_\_\_\_

**Student:**

I agree to adhere to the guidelines stated above for use of my Google Apps Account.

**Student Signature:** \_\_\_\_\_