

BCBD Agenda

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The board shall adopt an agenda at the beginning of each meeting.

The superintendent shall distribute appropriate background material concerning items on the agenda to each board member prior to each meeting which then shall be referred to as the annotated agenda.

Approved:

KASB Recommendation: 09/97

The board agenda will be compiled by the superintendent in cooperation with the board president and may include a period of time when the public may speak to the board.

Other board members may request items to be placed on the agenda except at special meetings of the board.

The annotated agenda will be sent to all board members at least three calendar days prior to any regular board meeting. The agenda format may include items to be discussed and board procedure; monthly reports to the board; a consent agenda containing routine business and information items; financial reports including monthly listing of bills ready for payment; important correspondence; bids, specifications; attendance center reports; requests for hearings and other such information. Other items and reports may be added to the agenda as the need arises.

Approved:

KASB Recommendation: 09/97